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### **HOW TO REQUEST AN EXPEDITED INTERVIEW**

The U.S. Embassy expedites **legitimate business and educational/exchange travel (F, J, M visas), as well as travel for medical emergencies, on a case-by-case basis.** F, J, and M visa applicants requesting expedited appointments must show that they would otherwise miss the beginning of their courses/programs if not allowed to expedite the visa process. Such applicants must be in possession of an I-20 or DS-2019 form.

Before you apply for an expedited appointment, you must ensure that you have documentary evidence to prove the urgency. If it appears during your visa interview that you misrepresented the reasons for urgent travel, such facts will be noted on your case file and may adversely influence the outcome of your visa application. All applicants requesting an expedited appointment are required to first pay visa fees for a regular visa appointment. Applicants who are granted an expedited appointment but subsequently refused a visa at the U.S. Embassy or Consulate will not be allowed to utilize this option to obtain another expedited appointment. Applicants are welcome to provide information about scheduling constraints, but should not request a specific interview date or time.

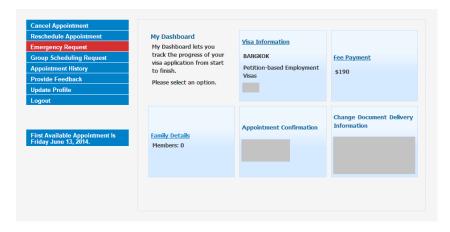
**Note:** Travel for the purpose of attending weddings and graduation ceremonies, assisting pregnant relatives, participating in an annual business/academic/professional conference, or enjoying last-minute tourism does not qualify for expedited appointments. We also do not expedite appointments simply for travelers' convenience or advance booking of airplane tickets. For such travel, please schedule a regular visa appointment well in advance.

#### STEP 1: SCHEDULE THE FIRST AVAILABLE APPOINTMENT

If you would like to request an expedited interview, you should first login to your profiles on <a href="https://www.ustraveldocs.com/th">www.ustraveldocs.com/th</a> and schedule the earliest available appointment shown on the calendar, even if it is for a date after you need to travel.

### STEP 2: SUBMIT EXPEDITE REQUEST FORM

After the appointment has been successfully scheduled, there will be an "Emergency Request" menu item shown on the left of the screen.



Select this option and complete your emergency request form with detailed information stating why you need to travel urgently. You must also enclose the evidence to support your request as well (i.e. for medical emergency, you will need to provide a letter from a U.S. hospital or doctor).

# EMBASSY \*

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#### STEP 3: WAIT FOR THE DECISION

After you submit the request, please wait for a response from the U.S. Embassy or Consulate, which will arrive via email generally within 1-2 business days.

#### STEP 4: LOG BACK IN TO YOUR PROFILE

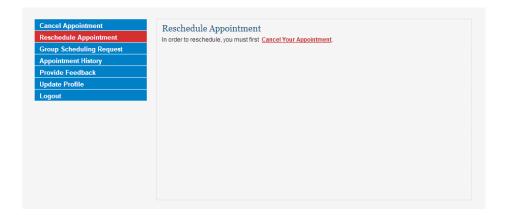
When your expedited appointment request is approved, it does not mean that your appointment has been rescheduled. You will receive an email notifying you to log in again and reschedule your new appointment to an earlier date.

You will notice that your interview appointment is still the same. Select the "Reschedule Appointment" menu item on the left.



#### **STEP 5: CANCEL YOUR OLD APPOINTMENT**

You will first be required to cancel the old appointment before you are able to reschedule your expedited appointment.



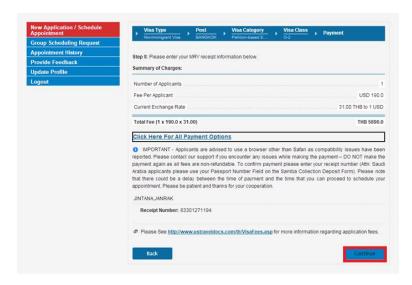


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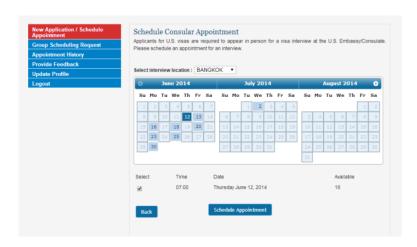
#### STEP 6: SCHEDULE THE EXPEDITED INTERVIEW

After the old appointment has been properly cancelled, you will be able to schedule the new appointment on the approved expedited date. Select the "New Appointment" menu item on the left side. Then select your visa type and review your application information again.

When you reach the visa payment page, click "Continue" (the system will recognize that you have already paid the visa application fee).



You will be able to see available appointment times that correspond with your approved expedited date. Select the date and time that the Embassy or Consulate approved for the interview then click "Schedule Appointment".

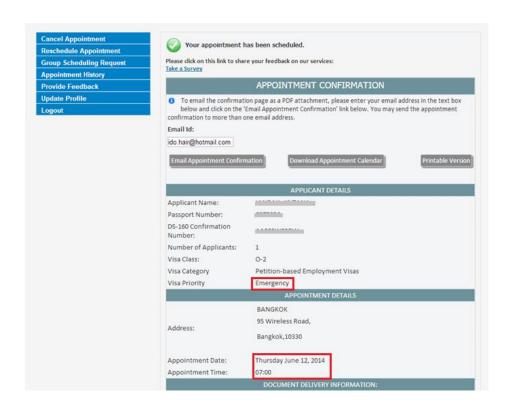




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#### STEP 7: PRINT THE APPOINTMENT CONFIRMATION PAGE

Now your expedited interview has been rescheduled successfully to the earlier date. Print the appointment confirmation letter and bring it with you to the interview. For list of documents you need to bring, please check from our website: www.ustraveldocs.com/th



#### HAVE ANY QUESTIONS ABOUT U.S. NONIMMIGRANT VISA?

Contact U.S. Visa Service Desk at <u>support-thailand@ustraveldocs.com</u> or call **02-105 4110** (Mon-Fri during 8 am to 8 pm) for information in both Thai and English. The call center is closed weekends, Thai and U.S. national holidays as observed by the U.S. Embassy.